

DRAFT UNTIL SIGNED

Minutes of Bradfield Combust with Stanningfield Parish Council meeting held on Monday 19th January 2026 at 7.30pm

In attendance:

Councillor R Duchesne	Chair
Councillor G Broad	Vice Chair
Councillor S Mayhew	
Councillor J Clark	
Ms Jane Spenser	Clerk

Members of the electorate and other attendees:

0 members of the electorate present.

The meeting opened at 7.30pm. A reminder to everyone that the meeting was being recorded for accurate writing of the minutes.

2025/182	<p><u>Apologies and acceptance for absence</u></p> <p>Apologies received and accepted from Councillor S Tyrell.</p> <p>Other apologies received from West Suffolk Councillor, Sara Mildmay-White.</p>	
2025/183	<p><u>To receive member's declaration of interest and dispensations relating to items on this agenda.</u></p> <p>None received.</p>	
2025/184	<p><u>To resolve that the minutes of the meeting held on Monday 10th November 2025 are a true and correct record.</u></p> <p>It was resolved that the minutes of the council meeting held on Monday 10th November 2025 were a true and correct record. The minutes were signed by the Chair.</p>	
2025/185	<p><u>Progress reports for information</u></p> <p>a. Chair's report</p> <p>December 2025 – January 2026. A quiet time of the year. December 2nd – Meeting held at Hall Farm with me, Glynis and Jane C, continued discussions with Dominic from Playdale regarding proposed playground refurbishment. We reviewed his plans and quote – Outcome was for Dominic to remove some items such as balance beams and trim trail in this instance and to re quote. I emailed him 23rd December for an update – he</p>	

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b.	<p>messed me today advising we deduct cost price off items we wish to remove and 10% off install, this should give us rough price! In the meantime, he will get "the office" to revise the plan / quote.</p> <p>I received a proposed plan and quote from Sovereign Play Equipment – I have not replied with feedback.</p> <p>Thank you to our Parish Clerk, Jane, who had to deal with a very late night report (10.30pm) of a fallen tree in the Village Hall car park 8th January 2026 – It was dealt with by the landowner, Mr. Baker-Munton, lunchtime the following day, for which we thank him for his quick response to rectify the problem.</p> <p>15th January – Glynis and I met with Mark Chapman from Redlynch Leisure – he said he would email me with links to products followed by plans and quote. I am yet to receive any information from him.</p> <p>19th January 2026 – Pilates taster session in the village hall – attended by 23 people. I have booked a 3-week course with Lindsay Bennett to start 4th February 2026. It is hoped that with enough interest and support this Inclusive Pilates course will continue to be a regular event in the village hall.</p> <p>Glynis and I had our pre-PC meeting ride out this afternoon – Complaints regarding the hedge trimming at Norse Avenue were noted. Areas of dumped garden waste noted – Havebury to be notified please. We had a quick tidy up in the telephone box, some of the books / magazines were damp and mouldy, these were removed and I will take them to the re cycling bin. Inspection of the Allotments. Report to follow – Item :10 on Agenda.</p> <p>Update on SID and Speed Watch plans – Cllr Mayhew</p> <p>Some progress made, Cllr Mayhew met with Peter who is the Chair of Gt Whelnetham in December on a cold and windy day. Data retrieval wasn't successful but having had another go in January some data has now been recovered. Unfortunately, the date and time was never set on the device but now has been. The batteries are potentially in need of being replaced as aren't holding their charge as they should be. A very big thank you to Peter who has given up his time to assist with this. It is very much appreciated by the Parish Council. Cllr Mayhew would like to suggest pricing up two new signs, potentially solar panel powered. Council Members agreed with this so the Clerk will investigate options and obtain quotes for consideration at the next meeting.</p>	
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c.	<p>Clerk's progress report on previous agenda items and any urgent matters since the last meeting.</p> <p>1) £900.00 was received from West Suffolk Councillor Sara Mildmay-White towards the set up and printing of the Village Voice.</p> <p>2) For information purposes, Covid Reflection Day is on 8th March 2026.</p> <p>3) Communication was circulated to Council Members regarding vocalising thoughts on the Government reorganisation plans.</p> <p>4) No update regarding the electric vehicle charging points.</p>	
d.	<p>Update on plans for Stanningfield signpost.</p> <p>Cllr Mayhew has been in contact with a gentleman who is keen to look at this project and discuss the restoration. New timber post and signs along with paint and lettering would be needed to restore the sign.</p> <p>The Clerk reports that West Suffolk Councillor Sara Mildmay-White has secured £400.00 of funding towards the costs of restoration.</p>	
2025/186	<p><u>Public participation session (15 minutes) followed by reports and updates from Police, District and County Councillors</u></p>	
a.	<p>Councillor Karen Soons – Suffolk County Council No report received.</p>	
b.	<p>Councillor Sara Mildmay-White – West Suffolk Council Apologies received. A report will be available later in the month.</p>	
2025/187	<p><u>Planning matters</u></p> <p>None at this time.</p>	
2025/188	<p><u>Governance and Finance</u></p> <p>To receive the bank reconciliation APPENDIX A</p> <p>The reconciliation of the bank account to 31st December 2025 was circulated to council members ahead of the meeting. A copy was signed by the Chair and will be held with the signed minutes of this meeting.</p>	
a.		

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2025/191	<p><u>Matters relating to Allotments</u></p> <p>a. Report/Update from Cllr R Duchesne/Clerk</p> <p>The allotment plots in the main are well kept and under cultivation as per the tenancy agreement.</p> <p>We noted a couple of areas of concern, that being plots 1 and 2 – area being used to store small agriculture equipment, bricks, metal items etc. No visible signs of cultivations as yet. This could be due to time of year. We will monitor this and other plots which do not seem to have been planted with vegetables or fruit as per agreement.</p> <p>The recently vacated plot, top half of plot 12, will need clearing at some point when weather and conditions allow. The tenant is unable to clear it himself.</p> <p>There is a large branch which has fallen from an oak tree at the back of allotment plot. It hasn't caused any damage to property but I will ask Richard Duchesne if he can remove it in the near future. We noted that there is still allotment equipment and paraphernalia being stored off allotted plots. In some cases restricting access to ditch/ hedge for future maintenance. (The Clerk to email tenants).</p> <p>We noted that the ditch backing on to Smithy Close / Hambro Cottages, had water in it and although, in recent weeks, we had experienced a lot of rain, no concerns of flooding had been received. We will continue to monitor the efficiency of the ditch. The uncultivated plots and grass area will be topped and the clearing of debris and rubbish will commence when conditions allow.</p>	
2025/192	<p><u>Matters relating to Stanningfield Village Hall</u></p> <p>Report from SCA by Cllr J Clark</p> <p>Angela Flacks has taken over as booking agent for the Village Hall.</p> <p>First Connect attended the Village Hall regarding fire safety. There are some additional documents needed such as a fire log, to record testing and a map.</p> <p>A new Pilates class took place and 23 people attended the first class. It was very popular. Refreshments will be offered after the class next time in case people would like to stay after the class for a while to chat with others.</p>	

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2025/193	<p><u>Matters for the next meeting</u></p> <p>Speed Indicator Device (SID) quotes Update on Signpost renovation Play area quotations Easter event confirmation – sign unveiling</p>	
2025/194	<p><u>To confirm date of the next meeting</u></p> <p>To confirm the date of next meeting is Monday 16th March 2026.</p>	
2025/195	<p><u>Meeting closed</u></p> <p>The meeting closed at 9.41pm</p>	

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